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Sanction Letters

Dt.: 02.06.2022

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

I am writing this letter, in order to obtain approval to hire 1 professor, 5 assistant professors and 4 lecturers for our department of Biotechnology to meet the teaching requirements. Therefore, I request you to kindly get approval from the management to hire new members.

Yours faithfully,



Dr. R.R. Mishra
Head of the department
Department of Biotechnology



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt: 04.06.2022

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is to state that 11 assistant professor and 2 lecturer posts are vacant in our department. Therefore, I request you to kindly forward this information to the higher authority for approval to proceed with recruitment.

Yours faithfully,

Dr. T. Nayak
Head of the department
Department of Computer Science

Dt.: 08.06.2022

To ,
The Administrative Officer,
MITS School of Biotechnology,
Bhubaneswar-751024.

Subject- Request for advertisement towards recruitment of teaching staff- Reg

Sir,

This is to inform you that in order to fulfill our teaching responsibilities for the 2022-23 academic year, our institution needs teaching staff. In consideration of this, I respectfully request your approval to continue the hiring process in order to fill the position.

The details are as follows:

Sl. No.	Department	Post	No. of vacancies
1.	Biotechnology	Professor	1
2.	Biotechnology	Assistant Professor	5
3.	Biotechnology	Lecturer	4
4.	Computer Science	Assistant Professor	11
5.	Computer Science	Lecturer	2

Thanking you,

Yours sincerely,



Director
MITS School of Biotechnology
Bhubaneswar

CC: The Chief Executive – MITS Group for information and necessary action.



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt.: 27.09.2021


To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is to state that the position of one associate professor is vacant in our department. Therefore, I request you to kindly forward this information to the management to obtain approval for recruitment.

Yours faithfully,


27.09.21.

Dr. R.R. Mishra
Head of the department
Department of Biotechnology

Dt.: 16.09.2021

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is to bring to your notice that that the posts for one assistant professor and one lecturer are vacant in our department. Kindly forward this to the management so that we can proceed with the recruitment process.

Yours faithfully,



Dr. T Nayak
Head of the department
Department of Computer Science

Dt. :29.09.2021

To
The Administrative Officer,
MITS School of Biotechnology,
Bhubaneswar-751024.

Subject- Request for advertisement towards recruitment of teaching staff- Reg

Sir,

This is to inform you that in order to fulfill our teaching responsibilities for the 2021-22 academic year, our institution needs teaching staff. In consideration of this, I respectfully request your approval to continue the hiring process in order to fill the position.

The details are as follows:

Sl. No.	Department	Post	No. of vacancies
1.	Biotechnology	Associate Professor	1
2.	Computer Science	Assistant Professor	1
3.	Computer Science	Lecturer	1

Thanking you,

Yours sincerely,



Director,

MITS School of Biotechnology
Bhubaneswar

CC: The Chief Executive – MITS Group for information and necessary action.



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt.: 05.07.2020

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

I am writing this letter, in order to obtain approval to hire 1 assistant professor and 2 lecturers for our department of Biotechnology since they relocated. Therefore, I request you to kindly obtain permission from the higher management to carry forward the recruitment process.

Yours faithfully,

Dr. R.R. Mishra
Head of the department
Department of Biotechnology

Dt. 10.07.2020

To,
The Administrative Officer,
MITS School of Biotechnology,
Bhubaneswar-751024.

Subject- Request for Advertisement towards recruitment of teaching staff- Reg

Sir,

This is to inform you that in order to fulfill our teaching responsibilities for the 2020-21 academic year, the department of Biotechnology needs teaching staff. In consideration of this, I respectfully request your approval to continue the hiring process in order to fill the position.

The details are as follows:

Sl. No.	Department	Post	No. of vacancies
1.	Biotechnology	Assistant Professor	1
2.	Biotechnology	Lecturer	2

Thanking you,

Yours sincerely,



Director

Director
MITS School of Biotechnology
Bhubaneswar

CC: The Chief Executive-MITS group for information and necessary action



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt: 06.06.2019

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is for your information that 1 teaching post for lecturer is vacant in our department I request you to kindly forward this to the management to carry the recruitment process forward.

Yours faithfully,

Dr. R.R. Mishra
Head of the department
Department of Biotechnology

Dt.:15.06. 2019


To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is to state that we need 2 assistant professors for our Computer Science department. Therefore, I request you to kindly forward this information to the higher authority for approval for recruitment.

Yours faithfully,



Dr. T. Nayak
Head of the department
Department of Computer Science

Dt.: 15.06.2019

To
The Administrative Officer,
MITS School of Biotechnology,
Bhubaneswar-751024.

Subject- Request for advertisement towards recruitment of teaching staff- Reg

Sir,

This is to inform you that for the 2019-20 academic year, our institution needs teaching staff. In consideration of this, I request your approval to continue the hiring process in order to fill the positions.

The details are as follows:

Sl. No.	Department	Post	No. of vacancies
1.	Biotechnology	Lecturer	1
2.	Computer Science	Assistant Professor	2

Thanking you,

Yours sincerely,



Director

CC: The Chief Executive – MITS Group for information and necessary action. · Director
MITS School of Biotechnology
Bhubaneswar



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt.:01.06.2018

To,
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

I am writing this letter, in order to obtain approval to hire 2 assistant professors and 3 lecturers for our department of Biotechnology. Therefore, I request you to kindly forward this information to the higher authorities.

Yours faithfully,

Dr. R.R. Mishra
Head of the department
Department of Biotechnology



मिटस जैव प्रौद्योगिकी संस्थान MITS SCHOOL OF BIOTECHNOLOGY

Dt.: 03.06.2018

To
The Director,
MITS School of Biotechnology,
Bhubaneswar- 751024.

Subject- Request for recruitment of teaching staff- Reg

Sir,

This is to state that we require 2 assistant professors and one lecturer for our department to meet the teaching requirements. Therefore, I request you to kindly forward this information to the higher authority for approval for recruitment.

Yours faithfully,

Dr. T. Nayak
Head of the department
Department of Computer Science

Dt.: 04.06.2018

To
The Administrative Officer,
MITS School of Biotechnology,
Bhubaneswar-751024.

Subject- Request for advertisement towards recruitment of teaching staff- Reg

Sir,

This is to inform you that we have the following teaching posts vacant for the 2018-19 academic year. I request your approval to continue the recruitment process in order to fill the positions.

The details are as follows:

Sl. No.	Department	Post	No. of vacancies
1.	Biotechnology	Assistant Professor	2
2.	Biotechnology	Lecturer	3
3.	Computer Science	Assistant Professor	2
4.	Computer Science	Lecturer	1

Thanking you,

Yours sincerely,



Director

Director
MITS School of Biotechnology
Bhubaneswar

CC: The Chief Executive – MITS Group for information and necessary action.