

POLICY DOCUMENT

Financial support to attend conference/ workshops/ seminars/ publications/ Membership fee/ workshop/ FDP/ Research works

Introduction:

The institutions policy is to provide financial assistance to teaching staff to conduct research in the college, attend conference/ workshops/ seminars/ publications/ Membership fee/ workshop/ FDP/ Research works in their respective field of interest at the state, national and international levels, and to obtain professional membership in the relevant fields. It aims to raise faculty standards by expanding facilities and research skills and by providing a place for them to share their knowledge, experience and research with the rest of the world.

Objectives:

- To install a research tendency in faculty members and to improve their research skills.
- To improve the educational qualification of teachers.
- To provide a safe environment for teachers to share their knowledge and thoughts.
- To interact with eminent academicians and scientists from research institutes to improve teachers in depth knowledge of such subjects.
- To make it easier for professors to interact with the rest of the world.

Eligibility:


- The institute's regular teaching faculty will be eligible for financial aid. Financial assistance is given to attend FDP/ Research works/symposia/ workshops/ conferences/ courses in the field of Biotechnological/Botany/ Zoology/Chemical/ Computer science at the state, national and international level.
- Teaching staff who used the physical facilities or financial aid to complete their PhD program in the time allotted.
- Financial assistance is given for research projects and publication published in journals of high impact factor/ national/international repute.

Procedure for Applying For the scheme:

- Teaching faculty who seek to get financial aid for PhD should submit a chemical or glassware requirements to the stores section which we approved by the principal.
- Faculty who wishes to receive financial support for attending FDP/ Research works/symposia/ workshops/ conferences/ courses/ memberships should obtain permission from the director and submit it to the director/ office along with the necessary documents such as registration receipt, Participation or presentation certificate within 3 days of attending FDPS/ Research works/ conferences/ workshops/ seminars/ symposia/ memberships.

Approval Procedure:

- The academic and research coordinator and accountant must receive certificates of attendance for FDPs/ Research works / conferences / workshops / seminars / publications / symposia's.
- With the authorization of the director, the college accountants may release the funds after receiving the relevant documents.
- Faculty will be given a registration fee, travelling allowances to attend FDPS, research projects, conferences, workshops, seminars, symposia, etc.


Director
MITS School of Biotechnology
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